

# Getting Started

You will receive an email invite asking you to sign up and register for the Validis service.

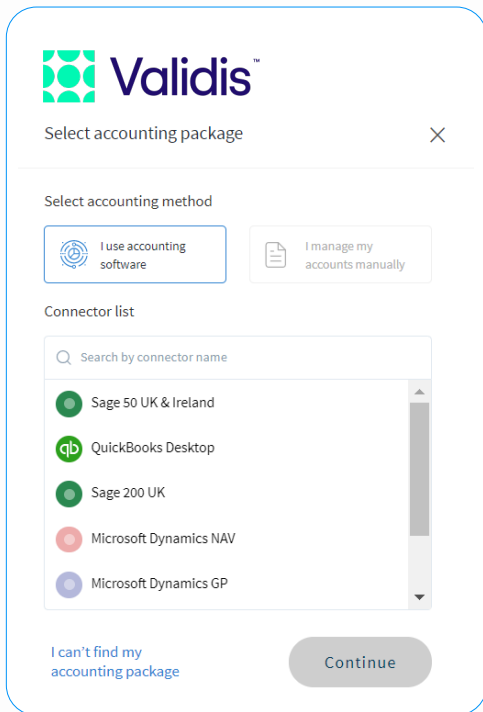
Ensure you check that your accounting package is suitable for the service.

You can find user and upload guides for each accounting package on the [support site](#).

Please see the video for the full end to end upload process guide.

Once the upload is complete your Relationship Manager will receive an automatic alert and your job is done!

Should you need support at any point please get in touch.



The screenshot shows the Validis onboarding interface. At the top is the Validis logo. Below it is a section titled "Select accounting package" with a close button (X). Underneath is "Select accounting method" with two buttons: "I use accounting software" (selected) and "I manage my accounts manually". Below that is a "Connector list" section with a search bar "Search by connector name" and a scrollable list of connectors: Sage 50 UK & Ireland, QuickBooks Desktop, Sage 200 UK, Microsoft Dynamics NAV, and Microsoft Dynamics GP. At the bottom left is a link "I can't find my accounting package" and at the bottom right is a "Continue" button.



## The Benefits



**Dramatically speed up the data submission process for your financial accounts.**



**Enable faster feedback, advice and decisions.**



**Secure digital and fully encrypted service that follows ISO27001 and SOC2 guidelines.**



**Instantly create standardized reports and drill down functionality. No need to submit further manual-based reports from your accounting package.**

## Useful links

[Visit our support Site](#)

[Contact Support](#)

## Videos

[Validis client onboarding journey](#)

## **What is Validis?**

Validis is a secure data sharing software that enables you to share your accounting information safely and quickly with your relationship manager. The bank has signed a commercial agreement with Validis for the use of their service to support our digitization project.

## **How does it work?**

Using your web-browser and Microsoft technology, the service connects to your accounting package using login credentials you provide and transmits financial data to the bank via a secure internet connection.

## **Where is my data stored?**

Validis utilizes Microsoft Azure as the cloud hosting partner. Microsoft Azure is one of the largest and most respected hosting and service providers in the world. The Microsoft Azure infrastructure puts strong safeguards in place to help protect customer privacy. All bank data is stored in highly secure data centers based in the Netherlands or other similar GDPR compliant EU location.

## **How do you know Validis is secure?**

The Validis service is ISO 27001 & SOC2 certified, so transmission of data is always encrypted securely.

The password to your accounting package is not stored and never made available to the bank.

At all times, the storage and use of your data will meet the obligations of applicable privacy regulations.

## **How was Validis chosen / assessed?**

Validis was chosen as they provide a secure and user-friendly solution for the submission and transmission of financial data. There is no installation required in order to upload data, and their service works with a wide variety of web browsers and accountancy packages.

Validis meet the bank's strict standards for data privacy, IT security and operating procedures.

## **Which accounting data will be submitted?**

The service will transmit your full accounting data set including profit & loss, balance sheet, trial balance plus full debtor and creditor reports.

## **Can the bank extract my data without my knowledge?**

No. The service uses data push technology, meaning you maintain complete control of any data submitted to us.

## **Will my systems be out of action while using the service?**

No. You can continue using your machine and your accountancy package as normal while the submission takes place.

## **Why are we doing this?**

We are aiming to improve our customer experience and reduce the administration required to maintain your facility by automating the existing process of compiling and submitting your financial data to us. This enables the bank to offer an enhanced audit service.

## **What happens if the upload doesn't work?**

If you have any problems with the upload process, please get in touch with the support desk, who will help to establish the reasons for the problem and to implement a solution.

Depending on the type of the problem, you may be asked to repeat the upload process.